

Ticket Terms & Conditions

By returning the completed ticket booking form on the next page, you agree to the following terms and conditions:

- All dietary requirements given are correct.
 - If you have not yet given all dietary requirements, please note these need to be sent across to us no later than **14 days** prior to the event.
 - We must know the name of the person/people that the dietary requirement(s) relate to.
- All access requirements on the form are correct.
 - If you have not yet given all access requirements, please note these need to be sent across to us no later than **14 days** prior to the event.
- If you have asked us to invoice you for the tickets:
 - The invoice will be paid within 30 days of receiving it. Failure to do so will result in **all** reserved seats being made available again for other people/business to purchase. You may still secure the seats after the 30-day cut off if the invoice is paid, but please do check with us first to make sure they have not been reserved by someone else.
 - If seat reservations are made with less than 30 days until the event, the invoice must be paid no later than 24 hours before the event is due to take place.
- To notify Visit Worcestershire of any changes to numbers, names, dietary requirements, and access requirements, no later than **14 days** before the day the event is due to take place.
 - Any reduction in numbers made after this cut off will be non-refundable. If payment has not been made before the 14-day cut off, you will still have to pay for the number of guests that you have confirmed with us*. No invoices will be re-issued.
 - If you are unable to find replacements for any potential dropouts, please do let us know so that we can inform the venue.
 - Please be aware that it will also be very difficult to accommodate any changes to dietary and access requirements after this cut off, although we will work with the venue to try and make it happen.
 - No increase in guest numbers can be made after the 14-day cut off.
- Ticket price includes:
 - Welcome drink and canapes on arrival.
 - 2-course meal.
 - Tea and coffee after dinner.
 - 2 x bottles of wine (1 x white and 1 x red) per table. **If purchasing a table of 10, you get an additional bottle of white wine on your table, so 3 in total.**



- Token gift.
- Evening entertainment.

**NB: if replacements can be found for your cancelled ticket(s), refunds/reductions will be considered.*

By purchasing tickets, you confirm that you have read and understood these Terms & Conditions.